

# LSR Fields Definitions

## Section A) Administrative Section

---

### **CCNA - Customer Carrier Name Abbreviation**

Identifies the COMMON LANGUAGE IAC code for the customer submitting the LSR and receiving the confirmation.

### **PON - Purchase Order Number**

Identifies the customer's unique purchase order or requisition number that authorizes the issuance of this request or supplement.

### **VER - Version Identification**

Identifies the customer's version number as assigned by the customer.

### **LSR NO - Local Service Request Number**

Identifies the request number that is assigned by the service provider.

### **LOCQTY - Location Quantity**

Identifies the number of service locations for the service requested.

### **HTQTY - Hunting Group Quantity**

Identifies the quantity of hunt groups associated with this service request.

### **AN - Account Number**

Identifies the main account number assigned by the Network Service Provider.

### **ATN - Account Telephone Number**

Identifies the account telephone number assigned by the NSP.

### **SC - Service Center**

Identifies the state location of the end user.

### **VALID ENTRIES:**

**AZ** - Arizona

**CO** – Colorado

**MN** - Minnesota

**OR** - Oregon

**WA** – Washington

**IA** – Iowa

**ND** – North Dakota

**UT** - Utah

**PG Of - Page of**

Identifies the page number and total number of pages contained in this request.

**D/TSENT - Date and Time Sent**

Identifies the date and time that the Local Service Request is sent by the customer.

**DDD - Desired Due Date**

Identifies the customer's desired due date for work to be performed on this request.

**APPTIME - Appointment Time (DDD)**

Identifies the time period during which the end user's service will be established and/or a service technician is scheduled to visit the end user's premises.

**DDDO - Desired Due Date Out**

Identifies the customer's desired due date when DDDO is different than the DDD.

**DFDT - Desired Frame Due Time**

Identifies the desired frame cut over time.

**PROJECT - Project Identification**

Identifies the project to which the request is to be associated.

**CHC - Coordinated Hot Cut**

Identifies that the customer is requesting coordinated cut over activity.

**REQTYP - Requisition Type and Status**

Identifies the type of service being requested and the status of the request.

**VALID ENTRIES:**

**1st Character**

1 = Business

2 = Residence

3 = Government (Federal)

4 = Coin

5 = Home Office

**2nd Character**

A = PBX (trunk)

B= DID

C = Both DID/PBX

D= POTS (Plain Old Telephone Service)

**ACT - Activity**

Identifies the activity involved on this service request.

**VALID ENTRIES (ACT DATA ELEMENTS):**

**N** = New Installation and/or account

**C** = Change to an existing account

**D** = Disconnection

**T** = Outside Move of end user location

**R** = Record activity

**V** = Conversion of service to new CLEC

**W** = Conversion as is

**S** = Suspension of Service (Vacation Service)

**B** = Restoral of Service (Vacation or Nonpayment)

**Y** = Deny

**SUP - Supplement Type**

A supplement is any new iteration of an LSR. The entry in the SUP field identifies the reason for which the supplement is being issued.

**VALID ENTRIES:**

**1** = Cancel PON

**2** = New DDD and/or DDDO

**3** = Other

**EXP - Expedite**

Indicates that expedited treatment is requested.

**AFO - Additional Forms**

Identifies which additional forms are being submitted with this request.

**RTR - Response Type Requested**

Identifies the type of confirmation response requested by the customer.

**CC - Company Code**

Identifies the customer requesting service.

**NNSP - New Network Service Provider Identification**

Identifies the Number Portability Administration Center (NPAC) Service Provider

**ONSP - Old Network Service Provider Identification**

Identifies the NPAC SPI of the current customer.

**AENG - Additional Engineering**

Indicates that additional engineering is required, an estimate of the charges is to be forwarded to the initiator of the request.

**ALBR - Additional Labor**

Indicates that additional labor is requested and charges will be accepted in conjunction with this service request.

**SCA - Special Construction Authorization**

Indicates pre-authorization for special construction.

**AGAUTH - Agency Authorization Status**

Indicates that the customer is acting as an end user agent and has proper authorization on file.

**DATED - Date of Agency Authorization**

Indicates the date appearing on the agency authorization that was previously submitted to the provider.

**AUTHNM - Authorization Name**

Identifies the end user who signed the authorization.

**PORTTYP - Port Type**

Identifies the type of unbundled port, ordered from the provider.

**ACTL - Access Customer Terminal Location**

Identifies the CLLI code of the customer facility terminal location or designated collocation area. The CLLI code will have been previously assigned.

**AI - Additional Point of Termination Indicator**

Indicates whether the APOT field contains a CLLI code or a narrative.

**APOT - Additional Point of Termination**

Further identifies the physical ACTL Point of Termination.

**NOTE:** This field is not used by IFT at this time.

**LST - Local Service Termination**

Identifies the CLLI code of the end office switch from which dial tone service is being requested.

**LSO - Local Serving Office**

Identifies the NPA/NXX of the local or alternate serving central office of the customer location

**SPEC - Service and Product Enhancement Code**

Identifies a specific product or service offering.

**NC-Network Channel Code**

Identifies the network channel code for the circuit(s) involved. The network channel code describes the channel being requested.

**PBT - Pot Bay Type**

Identifies the type of collocation arrangement for this service request.

**NCI - Network Channel Interface Code**

Identifies the electrical conditions on the circuit at the ACTL/Primary Location.

**CHANNEL - Channel Code**

Identifies the type of channel associated with this request.

**SECNCI - Secondary Network Channel Interface Code**

Identifies the electrical conditions on the circuit at the secondary ACTL or end user location.

**RPON - Related Purchase Order Number**

Identifies the PON of a related LSR.

**RORD - Related Order Number**

Identifies a related provider order number.

**LSP AUTH - Local Service Provider Authorization**

Indicates the carrier code of the customer that is providing existing service and who has authorized the change to a new service provider.

**LSP AUTH DATE - Local Service Provider Authorization Date**

Identifies the date that appears on the customer authorization previously provided to the new customer.

**LSP AUTH NAME - Local Service Provider Authorization Name**

Identifies the name of the person who signed the authorization letter.

**LSPAN - Local Service Provider Authorization Number**

Identifies the LSP's authorization number.

**CIC - Carrier Identification Code**

Identifies the numeric code of the initiating local service provider.

**CUST - Customer Name**

Identifies the name of the customer who originated this request when that customer has not been assigned a CCNA.

## **Section B) Bill Section**

---

### **BI1 - Billing Account Number Identifier 1**

Identifies the service type of Billing Account Number 1 (BAN1).

### **BAN1 - Billing Account Number 1**

Identifies the billing account to which the charges for this request will be billed.

### **BI2 - Billing Account Number Identifier 2**

Identifies the service type of the Billing Account Number 2 (BAN2).

### **BAN2 - Billing Account Number 2**

Identifies the billing account to which the charges for this request will be billed.

### **ACNA - Access Customer Name Abbreviation**

Identifies the COMMON LANGUAGE code of the customer to which the bill is to be rendered.

### **EBD - Effective Bill Date- Identifies**

Identifies the bill date to begin or cease billing when the billing date is different from the desired due date.

### **CNO - Case Number**

Identifies the Case Number assigned by the Provider in response to a Diversity Inquiry Request.

### **NRI - Negotiated Rate Indicator**

Indicates that the customer has negotiated special billing arrangements for this service.

### **BILLNM - Billing Name**

Identifies the name of the person, office or company to whom the customer has designated the bill be sent.

### **SBILLNM - Secondary Billing Name**

Identifies the name of a department or group within the designated BILLNM entry.

### **TE - Tax Exemption**

Identifies that the customer has submitted a tax exemption form to the provider.

### **EBP - Extended Billing Plan**

Identifies the request for establishing installment billing of non-recurring charges that may be offered by a provider.

**STREET - Street Address**

Identifies the street of the billing address associated with the billing name.

**FLOOR**

Identifies the floor for the billing address associated with the billing name.

**ROOM / MAIL STOP**

Identifies the room for the billing address associated with the billing name.

**CITY – City**

Identifies the city, village, township, etc. of the billing address associated with the billing name.

**STATE – State-**

Identifies the two character postal code for the state of the billing address associated with the billing name.

**ZIP - Zip Code / Postal Code (BILLNM)**

Identifies the zip code or postal code of the billing address associated with the billing name.

**BILLCON - Billing Contact**

Identifies the name of the person or office to be contacted on billing matters.

**TEL NO - Telephone Number**

Identifies the telephone number of the billing contact.

**VTA - Variable Term Agreement**

Indicates the duration of the USOC, contract date or contract identification number of any variable term agreement that may be offered by a provider.

**Section C) Contact Section**

---

**INIT - Initiator Identification**

Identifies the representative who originated this request.

**TEL NO - Telephone Number**

Identifies the telephone number of the initiator.

**EMAIL - Electronic Mail Address**

Identifies the electronic mail address of the initiator.

**FAX NO - Facsimile Number**

Identifies the fax number of the initiator.

**STREET - Street Address**

Identifies the street of the billing address associated with the billing name.

**FLOOR - Floor**

Identifies the floor for the billing address associated with the billing name.

**ROOM / MAIL STOP**

Identifies the room for the billing address associated with the billing name.

**CITY - City**

Identifies the city, village, township, etc. of the billing address associated with the billing name.

**STATE - State**

Identifies the two character postal code for the state of the design/engineering contacts address.

**ZIP - Zip Code / Postal Code (BILLNM)**

Identifies the zip code or postal code of the billing address associated with the billing name.

**IMPCON - Implementation Contact**

Identifies the customers' representative or office responsible for control of installation and completion.

**TEL NO - Telephone Number**

Identifies the telephone number of the initiator.

**ALT IMPCON - Alternate Implementation Contact**

Identifies the customers' alternative representative or office responsibility for control of installation and completion.

**TEL NO - Telephone Number**

Identifies the telephone number of the initiator.

**DSGCON - Design/Engineering Contact**

Identifies the representative of the customer or agent that should be contacted on design / engineering matters.

**DRC - Design Routing Code**

Identifies the customer's location routing code for the transmission of the Design Layout Report for this request.



**TEL NO - Telephone Number**

Identifies the telephone number of the initiator.

**FAX NO - Facsimile Number**

Identifies the fax number of the initiator.

**EMAIL - Electronic Mail Address**

Identifies the electronic mail address of the initiator.

**STREET - Street Address**

Identifies the street of the billing address associated with the billing name.

**FLOOR – Floor**

Identifies the floor for the billing address associated with the billing name.

**ROOM / MAIL STOP**

Identifies the room for the billing address associated with the billing name.

**City**

Identifies the city, village, township, etc. of the billing address associated with the billing name.

**STATE**

Identifies the two character postal code for the state of the design/engineering contacts address.

**Section D) Additional Information**

---

**Additional Information**

Identifies a free flowing field which can be used to expand upon and clarify other data on this form.